

Port of Tacoma Request for Information # 111521
Addendum #2

Date 12/08/2021

The following is additional information regarding RFI 111521 titled **Microsoft Dynamics 365 Finance & Procurement Solution Implementation** released on 11/12/21. **The due date and time for responses remains as 12/17/2021 @ 2:00PM PST.** This addendum includes both questions from prospective bidders and the Port's answers, and revisions to the RFI. This addendum is hereby made part of the RFI and therefore, the information contained herein shall be taken into consideration when preparing and submitting a bid.

Item #	Date Received	Date Answered	Vendor's Question	Port's Answer
1	12/01/2021	12/03/2021	How many total entities are expected be configured in proposed D365 Finance and Procurement Solution?	We currently have 3 companies (2 legal entities) setup up Dynamics GP. We would look for direction on how to best handle this in D365.
2	12/12/2021	12/03/2021	What kind of intercompany transactions are expected across multiple entities, provide more details	The Port does perform intercompany transactions. Examples are: Majority of the intercompany transactions are related to the interlocal agreement executed by the POT and NWSA where each port has agreed to provide support services as defined in the agreement, which the agreements include the cost for such services (including but not limited to, customer invoicing, AP, payroll, project account services etc). For other minor items, the port may pay for the services (i.e. utilities, purchasing, and or insurance) behalf of the other port and receives reimbursement for the costs paid by the port.
3	12/01/2021	12/03/2021	Are all legal entities follow the same business process, if not please provide details of process differentiation	Yes, all 3 companies follow the same business practice currently.
4	12/01/2021	12/03/2021	What are the expected user licenses count by department in proposed D365 Finance and Procurement Solution?	We currently have 34 licensed users in Dynamics GP
5	12/01/2021	12/03/2021	What kind of data is expected to migrate from Intermodal Pro system to proposed D365 Finance and Procurement Solution? Provide more details	No data will be migrated from iPro but will require an integration between iPro and D365 for rail terminal billing data.
6	12/01/2021	12/03/2021	Is Port also considering Power BI as part of current RFI for Analytics/Reporting or configuring Management reporter and SSRS reports will suffice the requirements.	Power BI is the standard Port analytics system. It is the Port's strategy to use Power BI wherever possible for Business Intelligence Dashboards and Analytics. Management Reporter may be utilized in addition for OOB reports.

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7	12/01/2021	12/03/2021	What is expected data to be migration from legacy applications with proposed D365 Finance and Procurement Solution, provide details.	Migration of master and transactional data from Microsoft GP to D365.
8	12/01/2021	12/03/2021	What is the expected start date and go live date of the project?	Current plans call for Planning and Design phase in 2022 and Implementation phase in 2023.
9	12/07/2021	12/08/2021	It has been specified that Multi company accounting is required. How many companies form part of the implementation and which regions do these companies belong to?	We currently have 3 companies (2 legal entities) setup up Dynamics GP. They are in WA. See responses 1-3 above.
10	12/07/2021	12/08/2021	The diagram shows Lease forecast from Yardi importing to D365. Is this for setting up budgets in D365 or is there anything else here? (Appendix B)	We use lease forecast for budgeting
11	12/07/2021	12/08/2021	Please detail the integration required with Bellerophon, specifically the Cargo forecast (Appendix B)	Cargo Forecast is used for Budgeting. Bellerophon cargo data is also used for billing.
12	12/07/2021	12/08/2021	What are the capabilities required under Price Management (Appendix B)	We currently utilize Rockton Price Management for calculating Tariff costs and need to replicate that functionality or integrate with Rockton Price Management.
13	12/07/2021	12/08/2021	The diagram shows Vista HRMS being part of the proposed solution, is only ledger account level or department/cost centre budgets being pushed from NeoGov to D365? (Appendix B)	We use data from our HR system for Budget input for staffing. Please see advertised HR systems RFI for future potential system changes.
14	12/07/2021	12/08/2021	Why are work order hours/strad crane hours sent to D365? (Appendix B)	They are used for budgeting. Hours are also used for project accounting and billing.
15	12/07/2021	12/08/2021	If Awarded contracts are displayed from E Builder, what data is pushed from D365 to the web? (For Awarded contracts) (Appendix B)	There are contracts in both eBuilder and potentially D365 and data needs to be displayed from both. We will need the contract information that meets the requirement of the Awarded contracts. It is required that we update this information in the competitive bidding

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				process. The Contract Management is now in Maximo we are hoping D365 has a Contract Management function.
16	12/07/2021	12/08/2021	Does Data from Intermodal billing enter D365 as financial journals or as sales orders/invoices which will then be posted in the ERP? (Appendix B)	Data is used for Sales Invoicing.
17	12/07/2021	12/08/2021	What 'Actuals' have to be moved from E Builder to D365? (Appendix B)	Actual Project Cost go to Budgeting
18	12/07/2021	12/08/2021	Are you looking to import historical data into FO. If so, what is the volume of data and the number of years of historical data you want into FO.	We have had Dynamics GP since 2008. It would be nice if all data could come over so we would not to have a separate system for historical transactions.
19	12/07/2021	12/08/2021	Please detail the Grants functionality that will be required in FO (Appendix B)	See Capabilities and Requirements attachment
20	12/07/2021	12/08/2021	How are we envisioning D365 Customer engagement capabilities (Sale, Service, Marketing module) to our business process? Could you please share some insights about this approach? (Appendix B)	The Port currently utilizes D365 customer engagement and would prefer to utilize centralized data elements for customer and vendor accounts. We will look to our implementation partner for additional suggestions on leveraging the D365 functionality.